



## **BUSINESS LICENSES**

The City of New Hope requires that all contractors and subcontractors be licensed for ANY job(s) they are conducting within the city limits.

To obtain a Business License, the following items are needed:

- ☐ Completed application for Business License (attached)
- ☐ Copy of state contractor's certification card (if applicable)
- ☐ Certificate of liability insurance with City of New Hope listed as certificate holder emailed to: [permittiing@newhopeal.gov](mailto:permittiing@newhopeal.gov) within 3 business days)
- ☐ Payment methods accepted:
  - Cash
  - check or money orders. All checks should be made payable to: City of New Hope
  - Payments through the website are made to CITY OF NEW HOPE ALABAMA-PERMITTS through iWorQ.com's payment manager and lbx.com's secure payment processing.

**You may bring this information to the office, email it, or mail it directly to:**

City of New Hope  
PO Box 419  
New Hope, AL 35760  
Attn: Business License Dept.

**Should you have any questions or need assistance, please contact:**

Brandy Prince  
Permits/Business License Clerk  
256.723.9227  
[Permitting@newhopeal.gov](mailto:Permitting@newhopeal.gov)